meeting Minutes

Team 22 – Enterprise Pro

28 January 2025 | 2pm | Meeting called by Hasan

# In Attendance

Hasan Akhtar

Humayun Razaq

Hamza Khan

Hammad Aziz

Umair Siddiq

Ehtesham Shah

Rahat Nafees (Late)

# Agenda

Choose Projects and discuss our strengths, reasons and suitability.

# Key Points

Project options chosen by the team:

* Workflow management (P1)
* Job advertisement portal (P5)
* Assets web interface (P2)

Team’s skills and experience:

* Web development
* Modern web design
* Competent in a wide range of technologies for web app development

Interests and potential projects:

* Creating an activity management system
* Collaborating with the police (YHROCU) to improve internal workflows
* Drawing on experiences from the Software Design and Development module

# Next Steps

Next week the following will happen:

* Prepare Questions to ask the client – Everyone
* Speak to the client in the meeting – Umair + Rahat
* Make notes based on client meeting – Hasan + Humayun
* Start drafting objectives – Ehtesham + Hammad

# Summary

Hasan uploaded onto Canvas our Competitive statement using the projects we chose as the basis.